



Root & Branch
Westmill Farm
Watchfield
Oxfordshire
SN6 8TH

Tel: 01793 782999
office@rootandbranch.org.uk
www.rootandbranch.info
Registered charity No. 1143294
Company No. 07685042

Trustee expression of interest form

Personal details	
Family name:	Given name:
Address:	
Postcode:	
Tel. home:	Mobile:
Tel. work:	Email:

Relevant qualifications:

Relevant work experience, social experience and interests:



Trustees of Root & Branch need to bring specific skills, knowledge and expertise that contribute to effective governance. In addition, they need to demonstrate behaviours and ways of working that enable them to participate as a member of the board team. This framework helps us to ensure that we recruit appropriate people and then support their development as a trustee. Please read the following lists and then complete the table.

A. Skills, knowledge and experience

1. The work of Root & Branch: understanding of mental health issues and ways of working to assist and support people who are experiencing mental health issues; a broad awareness of the mental health sector, including policy and developments.
2. The voluntary sector: understanding of how the voluntary sector works; how it relates to and works with public bodies; and the governance and regulatory issues for charities.
3. The social and political environment: how Root & Branch relates to and works with health authorities, local authorities and other key stakeholders; how processes of contracting and tendering with health and local authorities work.
4. Equal opportunities and diversity: understanding of our equality and diversity policy and how it is applied in practice; awareness of the behaviours and mind-sets needed to be a diverse organisation.
5. Organisation management: change management experience that includes knowledge of quality assurance systems and risk management methodologies.
6. Financial management: experience of compiling and interpreting budgets, cash flows, management accounts and financial reports.
7. Fundraising and income generation: experience of writing, reviewing and monitoring tailored funding applications and of using other options for income generation.
8. PR, marketing and communications: understand how to communicate with multiple stakeholders using a variety of distribution channels to promote and raise awareness of the Root & Branch brand, proposition and events.
9. Impact measurement and management: understand how to take a structured approach to impact measurement and monitoring; experience of developing and using impact measurement tools and theory of change models.
10. HR: understand good leadership and management practices, policies and processes to create a motivated, engaged and productive team of staff and volunteers.

B. Behaviours and ways of working

1. Governance related risk management: adds value to the board dialogue, through a risk management lens.
2. Stakeholder management: understands the range of internal and external stakeholders that Root & branch engages with and how to work together via informal and formal networks to achieve shared goals.
3. Strategic thinking: able to see the wider picture and different scenarios; able to identify creative solutions and to review options analytically.
4. Leadership: brings a high level of emotional intelligence in contributing to the direction and strategic objectives of Root & Branch; work effectively as a team with all board members.
5. Collaboration: acts as a team player, demonstrating skills in active listening, questioning and the ability to challenge and disagree constructively.



Behaviours and ways of working ctd.

- 6. Judgement and decision making: able to make informed decisions based on facts, sound judgement and a clear understanding of the risks, opportunities and options facing Root & Branch.
- 7. Shared values: acts with integrity and in a way that is consistent with the values of Root & Branch. *Our values - We believe in the power of the outdoors and nature in the process of healing; We are committed to creating a safe and secure place where people are respected, trusted and supported; We show compassion and we are non-judgemental and inclusive; We believe that learning new skills as part of a supportive community enables recovery; We recognise that everyone has their own path to recovery.*

For each of the skills, knowledge & experience and behaviours & ways of working, please indicate your current level:

- 1: qualification/experience at senior level,
- 2: some knowledge/experience,
- 3: little or no knowledge,
- 4: would like information/training.

Skills, knowledge & experience	1	2	3	4
1. The work of Root & Branch				
2. The voluntary sector				
3. The social and political environment				
4. Equal opportunities and diversity				
5. Organisation management				
6. Financial management				
7. Fundraising and income generation				
8. PR, marketing and communications				
9. Impact measurement and management				
10. HR – leadership & management				

Behaviours & ways of working

1. Governance related risk management				
2. Stakeholder management				
3. Strategic thinking				
4. Leadership				
5. Collaboration				
6. Judgement and decision making				
7. Shared values				



Please tell us why you would like to join the board of Root & Branch and what you think you could contribute to the board (including any skills or experience not included above)

How did you hear about this vacancy?

Please return the completed form to

Chair of Trustees
Root & Branch
Westmill Farm
Watchfield
Oxfordshire, SN6 8TH

Email: office@rootandbranch.org.uk
Telephone: 01793 782999

Thank you for your interest in becoming a Trustee. We will contact you shortly to make arrangements for an informal discussion.

Resources

Depending on your knowledge of Root & Branch or of being a trustee, you may like to check out the following:

- Background on R&B is available from our web site www.rootandbranch.info
- General information on being a trustee is available on the NCVO web site (www.ncvo-vol.org.uk) and on the Charity Commission site (www.charity-commission.gov.uk).
- Our past financial reports are available from the news page of our web site or from our entry in the Charity Commission web site: www.charity-commission.gov.uk. Enter our previous charity number, 1088493, into the search field.